



# Transportation Advisory Board

Date: June 17, 2021

7:30 pm

via Zoom

**Meeting called by:** David Pcolar, Chair      Facilitator: Zach Hallock, Transportation Planner

**Attendees:** Carrboro Transportation Advisory Board Members

## ----- Agenda Topics -----

1. Call to Order	Chair	7:30
2. Approval of minutes (June 3, 2021)	TAB	7:35
3. Safe Routes to School		
• Introductions	TAB/SRTS	7:40
• Overview	TAB/SRTS	7:50
• Status of Plan Projects	Staff	8:10
4. Other Items/Staff Report	TAB/Staff	8:25
5. Adjourn	Chair	8:30

## Additional Attachments

- Safe Routes to School Plan: <http://townofcarrboro.org/741/Safe-Routes-to-School>
- SRTS Walking School Bus Guide: <https://www.saferoutespartnership.org/resources/toolkit/step-step>
- SRTS Bike Train Guide: <https://www.saferoutespartnership.org/resources/toolkit/bike-train-toolkit>

## Other Information

To view the advisory board meeting, please email [zhallock@townofcarrboro.org](mailto:zhallock@townofcarrboro.org) to receive an invitation to view the meeting. If you wish to make public comment, at the time of public comment, the staff person will be able to allow speakers to remotely enter the meeting one-by-one to comment. Please send any written statement or materials to the same email provided above. Requests to remotely attend the meeting shall be made within 24 hours of the meeting start time. The requester should also specify if they wish to make any comments in the email. All written statement and materials will be forwarded to the advisory board members.

**Next meeting: Summer Break – will return in September**

***TOWN HALL IS ACCESSIBLE FOR PERSONS WITH DISABILITIES.***

*FOR MORE INFORMATION, CONTACT ZACH HALLOCK AT 919-918-7329.*

**TRANSPORTATION ADVISORY BOARD  
MINUTES**

**Thursday, June 3, 2021**

**BOARD MEMBERS PRESENT**

Dave Pcolar, Chair  
Mark Alexander  
David Swan  
Cummie Davis  
Elyse Keefe  
Lenore Jones-Peretto  
Barbara Foushee, Council Liaison

**BOARD MEMBERS EXCUSED**

Sarah Brown

**STAFF PRESENT**

Zachary Hallock  
Marty Roupe

**GUESTS PRESENT**

Jakob Gollon  
Tyler Palmer  
Robert Gaddy  
Allen Knight  
Heather Ferrel

**I. Call to order**

The meeting was called to order around 9:14pm.

**II. Approval of Minutes (May 20, 2021)**

Swan motioned to approve the minutes, Keefe seconded. Motion passed unanimously.

**III. Action & Discussion Items**

• **1307 W Main Concept Plan Discussion**

TAB members asked the developer about if they added more units would they add satellite parking or structured (above or below ground) parking and how to address safety.

Jakob responded that they have a partial cantilever planned for the building to provide a covered area for people to unload, and that they want to look at helping to make improvements to the crossing at W Main Street and to the bus stop. The development needs to provide parking that is feasible for the number of people living there. They want to design the building to activate the street.

TAB asked if the developer talked to Berkshire 54 about satellite parking. Jakob responded that they hadn't made contact.

TAB asked if the parking ratio was similar to Berkshire. Jakob said he wasn't sure.

Hallock provided an overview of the Town's flexible administration of parking requirements. TAB agreed that the less parking that is needed to make the development work, the better.

- Land Use Ordinance Amendment Related to Satellite Parking

TAB thought it was unnecessary to place a restriction on the number of spaces that could be moved to satellite.

Hallock provided background on the ongoing Comprehensive Plan and the Parking Study and how those might help inform future decisions about parking regulations.

TAB members agreed that it seemed unnecessary to propose a broad change to accommodate one applicant and asked if there was an easy way to revise the ordinance to allow for the Town Council to review and approve individual requests without having to change the LUO.

Roupe responded that quasi-judicial processes have more nuance and that the existing language in the ordinance allows for zoning permits to be bumped up to a CUP/SUP if it would impact neighbors. That might be a way for Council to review, but only if the applicant agreed to it, and even then the Town Attorney advised against it as it might not stand up in court.

TAB asked if there was a way to allow for satellite parking for lots without constraints to be allowed through a CUP instead of requiring an LUO amendment.

TAB members agreed that option B was still too specific to the applicant, and would prefer for the Town to find a better way to allow these requests but still review and approve them on a case by case basis.

Roupe responded that the TAB could propose that amendment to LUO to allow for approval of satellite parking requests.

A motion was made by Alexander and seconded by Keefe that the TAB recommends that Council reject the draft ordinance. Motion passes unanimously.

By a unanimous show of hands, the Transportation Advisory Board membership indicated that no members have any financial interests that would pose a conflict of interest to the adoption of this amendment.

A motion was made by Jones-Peretto and seconded by Pcolar that the TAB finds the proposed text amendment inconsistent with the Town's goals and objectives and recommends an LUO amendment that would allow satellite parking for sites which could otherwise be accommodated on site to be reviewed and approved by the Town Council, as opposed to the Option B presented by staff which creates a new LUO provision based on one specific case. Motion passes unanimously.

#### **IV. Other Items**

Hallock provided an update on the SRTS Committee and the Bike Parking Ordinance development.

TAB members mentioned the work that was done to patch the bike lane on Hillsborough Road and asked if Carrboro had SeeClickFix.

#### **V. Adjourn**

The meeting was adjourned around 9:56 pm.

DRAFT