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**TOWN OF CARRBORO**  
**ENVIRONMENTAL ADVISORY BOARD – SUMMARY**



Meeting on July 22, 2021, 7:00 pm

<b>Board Members</b>	<b>Town Council Liaison</b>	<b>Staff</b>	<b>Guests</b>
Kathy Kaufman		Laura Janway	
Chrissie Schalkoff			
María Julia Echart			

Note: Absent/Excused: Namdi Brandon, Alfonso Blanco

**Call to Order, Announcements**

Meeting convened via videoconference at about 7:18 pm by Chair Kathy Kaufman.

**Approval of 5/6/2021 and 6/2/21 Meeting Minutes**

Schalkoff motioned to approve the minutes for the 5/6//21 and 6/2/21 EAB Meeting, seconded by Echart. All voted in favor. AYES: (3) Kaufman, Schalkoff, Echart; NAYES: (0).

**Discussion of Green Neighborhoods Grant Program Outreach**

Staff member Janway described the Town’s current plans for the Green Neighborhoods Grant Program. EAB members provided input on types of projects that Carrboro residents could design and implement using the funding. Project ideas included summer programs for children, holding a neighborhood workshop, and expanding or aiding existing initiatives such as community gardens. EAB members also provided input on program outreach, including using social media sites, neighborhood email listservs, creating a dedicated Town webpage and brochures with QR codes, and sending out mailings and flyers. EAB members also gave suggestions for other aspects of the program, including adding a category for long-term impact in the scoring rubric, defining neighborhood support, requiring a list of expenses, providing a budget and reporting template, giving residents and longer time to complete projects, providing support to help reporting, and holding a gathering to promote completed projects. EAB members also suggested that the Town clarify the geographic boundaries of participation in the program.

**Discussion of FY21-22 Environmental Sustainability Work Plan**

Staff member Janway provided additional information about the FY21-22 Environmental Sustainability Work Plan. EAB members decided to meet on August 5<sup>th</sup>, 2021 to continue discussion.

**Adjourn**

The motion to adjourn was made by Schalkoff and seconded by Echart, with all members voting in favor. The meeting was adjourned at approximately 8:37 pm.