

Carrboro Greenways Commission
Minutes: February 6th, 2008

Members Present

Eric Allman- Carrboro Recreation and Parks Commission
Marabeth Carr- Orange County Environmental Resources and Conservation Department
Sharon Cook- Carrboro Planning Board
George Daniel
Randy Dodd- Carrboro Planning Department
Philip Duchastel
Ryan Elting-Carrboro Environmental Advisory Board alternate
Jennifer Everett- Carrboro Environmental Advisory Board
Michael Flynn
Jacquelyn Gist - Carrboro Board of Aldermen
Ranee Haven-O'Donnell- Carrboro Board of Aldermen
Gary Junker- Chapel Hill/Carrboro City Schools
Robert Kirschner
Livy Ludington- Chapel Hill/Carrboro City Schools
Ray Magyar- University of North Carolina Transportation Planning
Adena Messinger- Carrboro Planning Department
Brendan Moore-Carrboro Recreation and Parks
Dave Otto- Friends of Bolin Creek
Nick Parker- Orange Water and Sewer Authority
Amber Wagner
Bill Webster- Chapel Hill Parks and Recreation

Members Absent

Salli Benedict
Tom High- Carrboro Transportation Advisory Board
Johnny Randall- Morgan Creek Valley Alliance/NC Botanical Garden
Ioana Sherman

- I. **Call to Order**- Rantee Haven-O'Donnell called the meeting to order at 6:30 p.m.
- II. **Welcome, Approval of Minutes, "Show and Tell"**- Minutes from the February 2nd meeting were approved by unanimous vote. Philip Duchastel gave a presentation on the wiki site he created for Carrboro Greenways: <http://carrborogreenways.wikispaces.com/>
- III. **Nomination of Officers**- Commission members elected George Daniel and Jennifer Everett to serve as co-chairs of the committee, and Dave Otto to serve as the vice-chair.
- IV. **Existing Greenways and Recreation and Parks Master Plan** – Brendan Moore gave a brief presentation on the Recreation and Parks Master Plan, highlighting the sections that specifically referred to greenways. Randy Dodd followed with a brief presentation on existing greenways.
- V. **Carrboro Greenways Concept Plan RFQ** – Adena Messinger gave a brief review from Saturday's meeting (Feb. 2) regarding the Commission's task to provide input for the conceptual planning RFQs. The primary tasks given to the Commission were 1) provide input on the desired qualifications of the selected consultant, 2) provide input on any design challenges to note in the RFQ, and 3) to provide input on whether the Town should issue one RFQ for

both projects or two separate RFQs. The Commission was then divided into 3 smaller groups to discuss those items.

VI. **Small Group reports**

a) Group One.

- Experience with community input/facilitation
- Storm water management
- Experience with projects of similar size
- Coordination with communities
- Alternative construction ideas (to achieve cost savings)
- Easement acquisition

Design Challenges

- Crossing of Homestead Rd.
- Chapel Hill/Carrboro transition at Estes
- Access at FPG
- Connections to trails – access points
- Type of trail

1 versus 2 RFQs

- Issue one to keep things consistent between two projects

b) Group Two.

Important Selection Criteria

- Much of the information from the two samples provided by Chapel Hill should be included
- Public involvement/facilitation of public meetings
- Sensitivity to natural areas
- Knowledge of the natural areas
- Wetlands restoration/hydrology knowledge
- Experience with environmental assessment
- Floodplain modeling
- Baseline water quality
- Understanding of their current work load
- Working with neighborhoods and providing connectivity

Design Challenges (other challenges)

- Coordinating with other groups (such as UNC)

1 versus 2 RFQs

- Release two RFQs and leave it up to the consultants to proposed for one or both (keep it open for now)

c) Group Three.

Important Selection Criteria

- Ability to work collaboratively in community
- Ability to facilitate meetings and complete a mini charrette
- Must have GIS and CAD capabilities
- Have ecological and geological expertise
- Have FEMA, flood modeling, and wetland delineation experience for bridge crossings
- Experience working with NCDOT for road crossings and working on similar projects that meet NCDOT specs

- Experience with projects along sewer easements
- Knowledge of Bolin and/or Morgan and working with local stakeholders is a plus
- No proprietary products; all deliverables and data/information gathered in public domain
- The person(s) who interview should be the same ones who will do the work.

Design Challenges

- Working along power easements
- Working adjacent to railroad lines (Bolin)
- Working along both broad floodplains and constrained floodplains with adjacent steep slopes

1 versus 2 RFQs

- General sentiment of 1 preferred; Jacquie said one would be more inclusive

Other comments:

- Make sure to have floodplain data
- Coordination with UNC-Carolina North essential
- Have organized field trips for the group
 - a) One field trip to Morgan Creek was set for February 9th @ 9:00 AM
 - b) One field trip to Bolin Creek was set for February 16th @10:00 AM

VII. **Meeting was adjourned** at 8:30 p.m.

VIII. **Next Meeting:** Wednesday, March 5th from 6:30 to 8:30 p.m. at Town Hall (Board Room)