

Carrboro Greenways Commission
Minutes
June 4, 2008

At –Large Members Present

*George Daniel
*Philip Duchastel
*Jennifer Everett-Environmental Advisory Board
*Robert Kirschner

Representatives Present

*Gary Junker- Chapel Hill/Carrboro City Schools
*Dave Otto- Friends of Bolin Creek

Staff Present

Randy Dodd- Town of Carrboro Planning Department
Adena Messinger- Town of Carrboro Planning Department
Brendan Moore- Town of Carrboro Recreation and Parks Department
Bill Webster – Town of Chapel Hill Parks and Recreation
Nick Parker – OWASA
Marabeth Carr – Orange County Environmental Resources and Conservation Department

Aldermen Present

Joal Hall Broun

Absent

* Eric Allman – Recreation and Parks Commission
*Sharon Cook-Planning Board
*Michael Flynn
Ranee Haven-O'Donnell
Jacquie Gist
*Tom High –Transportation Advisory Board
*Livy Ludington- Chapel Hill/Carrboro City Schools
Ray Magyar - UNC
*Amber Wagner

* indicates voting member

- I. **Call to Order**- George Daniel called the meeting to order at 6:38 p.m.
- II. **Approval of minutes**- The May minutes were approved by unanimous vote, with a correction to the announced date for the next meeting (June 25th instead of 24th).
- III. **RFQ Status Report**- Adena reported that a notice to proceed has been received from NCDOT, and provided a working timeline for moving forward: issue RFQs and receive proposals by mid July; review proposals and select consultants for interviewing by mid August; interviews and consultant selection by mid September; and finalize contract by October. There was a discussion about scheduling the interviews, with a preference for evenings to accommodate Commission members' availability.

- IV. OWASA Report**—Nick Parker provided a report on OWASA to provide a foundation for interaction between OWASA and the Commission. He reported on OWASA’s service area, mission as water and sewer utility, organizational structure and staff, water and sewer line legal and engineering considerations, and collaboration with other organizations. He also presented elements of OWASA’s Capital Improvement Program (CIP), which include attention to sewer interceptors along Morgan Creek in 2019-2020 and along Toms Creek in 2016. No capital improvements for rehabilitation are currently in the CIP for Bolin Creek. Growth in northern Carrboro does, however, involve new sewer line installations. For example, a sewer line has just been extended to the Morris Grove school site. Marabeth mentioned that there have been some preliminary studies of a creek crossing along this line that have suggested a potential cost of \$350k. There was some discussion about whether an alternative might be to consider a crossing that was submersed during flood conditions rather than a spanned crossing. Bill Webster mentioned that in Chapel Hill greenways on sewer easements are designed to accommodate the 80k pound OWASA vacuum truck.
- V. Recreation and Parks Master Plan Report.** Brendan provided a report on greenways plans included in the most recent Recreation and Parks Master Plan (available on the Town website). Brendan described that the Master Plan is a comprehensive recreation planning document, and as such, did not provide detail about the greenways plan or the type of extensive site assessment and stakeholder process that will be pursued in the Bolin Creek and Morgan Creek projects. He discussed the map included in the Plan from this perspective. There was some discussion about how the plan has guided greenways in recent developments and potential shortcomings of guiding future developments. A motion was made by Dave, seconded by Philip, and approved by unanimous vote to consider establishing a Master Plan task force that could result in master planning as a new project for the commission. Subsequent discussion involved clarifying if any changes from the Commissions current charter would be required to do so. It was requested that this discussion be continued at the next meeting.
- VI. Proposal Criteria:** Adena presented a proposal scoring sheet for review and consideration by commission members in preparation for reviewing proposals submitted. This form could provide some structure and as individual members review proposals and assist with the collective communication during the review process. Adena suggested that the forms are not intended to provide a quantitative decision making basis, i.e., best score “wins”, but rather as a tool to help clarify and compare the proposals received.
- VII. Announcements:** Dave Otto passed out a newspaper article and shared some new developments about recent discussions between the mayor, Friends of Bolin Creek, and PH Craig regarding PH’s interest in sale of a portion of his land to Town and county. He also mentioned that flagging has been put in place for a bridge on Carolina North property.
- VIII. Next Meeting:** Wednesday, June 25th from 6:30 to 8:30 p.m. at Town Hall (Board Room). The meeting following that will be August 6th.
- IX.** Meeting was adjourned at 8:38 pm